

**3, 4, 5 August 2018****Springwood Art Show**

Telephone: 02 4751 8245

Address: PO Box 180, Springwood, NSW 2777

eMail: springwoodartshow@gmail.com

**Friday, August 3 – Opening Night – 7pm to 10pm****Saturday, August 4 – 10am to 6pm****Sunday, August 5 – 10am to 4pm**

***You are warmly invited to join the impressive list of talented artists and artisans who will proudly exhibit at the Springwood Art Show.***

The Springwood Art Show is the first and longest running art show in the Blue Mountains and helped establish the Blue Mountains' reputation as an arts hub and recognised "city of the arts". Once again the Springwood Art Show will showcase both established and emerging talent in the area, as well as, feature the work of Springwood High School students. It is expected to attract 1,000 visitors from near and far.

As the major annual fundraiser for Springwood High School (SHS) P&C, the event directly supports student education with funds used to purchase valuable educational resources.

Artists and artisans are invited to submit an Exhibitor Application Form by July 9, 2018.

**WHY EXHIBIT AND SELL YOUR ARTISAN WARES?**

- Support the development of local students
- Exposure to hundreds of discerning buyers
- Two complimentary admission tickets for Saturday or Sunday
- Invitation to purchase Opening Night admission tickets at half price
- Acknowledgement in the Springwood Art Show catalogue

**IMPORTANT DATES**

**Monday, July 9:** Exhibitor application forms due  
**Friday, August 3:** Delivery of artisan wares to SHS hall, Grose Rd, Faulconbridge (8am to 12pm)  
**Sunday, August 5:** Collection of unsold artworks and wares (4pm to 6pm)

**RAFFLE DONATIONS**

We invite artisans to donate handcrafted goods as prizes for our fundraising raffle.

**TIPS FOR SUCCESS**

We have found exhibitors do well when:

- Items are clearly labelled
- Goods are displayed in a professional, retail-like manner
- Displays are kept tidy and well-stocked (our volunteers can assist with re-stocking)
- Work is of high quality, affordable, creative and fresh

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**SPRINGWOOD**

EST 1977



**3, 4, 5 August 2018**

**ARTISANS EXHIBITOR APPLICATION FORM**

Email completed forms to [springwoodartshow@gmail.com](mailto:springwoodartshow@gmail.com) by July 9, 2018. Typed responses preferred.

Alternatively, post your form to Springwood Art Show, PO Box 180, Springwood, NSW 2777.

Phone Rod on **02 4751 8245** if you have any questions.

FIRST NAME: \_\_\_\_\_ SURNAME: \_\_\_\_\_

EMAIL: \_\_\_\_\_ MOBILE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

BANK DETAILS: Account Name: \_\_\_\_\_

BSB: \_\_\_\_\_ Account #: \_\_\_\_\_

DESCRIPTION OF YOUR WORK TO BE EXHIBITED:

**ARTISAN WARE COLLECTION DECLARATION**

Unsold goods will be collected by me or \_\_\_\_\_ from Springwood High School hall on Sunday, August 5, between 4pm to 6pm.

**PAYMENT FOR ARTISAN WARE HANDLING FEES - \$30**

1. Credit card – debit \$ \_\_\_\_\_ from my Visa or Mastercard.

Cardholder name: \_\_\_\_\_ Signature: \_\_\_\_\_

Card number: \_\_\_\_\_ Expiry: \_\_\_\_ / \_\_\_\_

2. Direct deposit – Commonwealth Bank Springwood, Account: Springwood HS P&C, BSB: 062601, Account #: 0090 0556

Please include **your surname** and "**ARTISAN**" in the reference field for ease of identification.

Amount Paid: \_\_\_\_\_ Date: \_\_\_\_\_

3. Cheque - made payable to 'Springwood High School P&C' and enclose with this form. Cheque Amount: \_\_\_\_\_

**OFFICE USE ONLY**

REGISTRATION Date application recieved \_\_\_\_\_ Date payment processed \_\_\_\_\_ Receipt Number \_\_\_\_\_

**SOLD WORK**

Total Amount Sold	SAS Commission 25%	Payment to Artisan 75%	Date paid	Receipt No.
\$	\$	\$		



3, 4, 5 August 2018

## **ARTISANS EXHIBITOR APPLICATION FORM**

### **TERMS AND CONDITIONS OF ENTRY**

1. The Springwood Art Show Committee reserves the right to refuse acceptance of any goods if deemed offensive, inappropriate or non-compliant with the Terms and Conditions of Entry.
2. Goods submitted must be handcrafted, your original work and of a high quality.
3. Exhibitor Application Forms must be submitted by Monday, July 9, 2018 to apply to exhibit.
4. Display space is not considered confirmed or reserved until a non-refundable handling fee of \$30 has been paid by the artisan.
5. A sales commission of 25% for each item sold will be retained by Springwood High School P&C Association. The balance of items sold will be paid to your nominated bank account via electronic funds transfer. Payment may be made by cheque in exceptional circumstances.
6. It is the responsibility of the artisan to pay any GST liability to the Australian Taxation Office.
7. Exhibitors will be issued a form to list goods to be sold, quantities and prices. Goods for sale must be clearly labelled with the assigned artisan code and price.
8. Display tables will typically measure 0.75m wide by 1.8m long and be covered in a black cloth.
9. Your name and description of work will be printed in the art show catalogue as per the information provided on this form. Ensure all your information is correct prior to submitting the Exhibitor Application Form.
10. The Committee reserves the right to make a final decision regarding where your goods will be displayed.
11. All reasonable care will be taken when handling the goods submitted. However, no liability will be accepted by the Committee for loss, theft or damage of goods before, during or after the art show. It is the responsibility of the artisan to take out appropriate insurance cover as required.
12. All transport and insurance costs are the responsibility of the artisan.
13. The artisan agrees to deliver and collect goods during the times specified in this form.
14. An inventory of goods received on Friday and collected on Sunday will be conducted. The Committee will not be held responsible for stock discrepancies and will not pay an artisan for goods which were not recorded as sold.
15. Unsold goods may not be removed from the art show until 4pm on Sunday, August 5, 2018.
16. The Committee will bear no responsibility for goods not collected by 6pm on Sunday, August 5, 2018.

**I have read, understood and agree with the Terms and Conditions of Entry outlined above for the Springwood Art Show. I declare that the goods submitted by me are handcrafted and my original work.**

**Artisan's Signature:** \_\_\_\_\_

### **VOLUNTEERING**

I am interested in volunteering to assist during the art show opening hours (eg. café, entry desk, etc) **Yes / No**

### **ART SHOW SPONSORSHIP**

I am interested in learning more about sponsorship opportunities (from \$100-\$1000) **Yes / No**

I wish to have my business card displayed in the Art Show catalogue (for \$30). **Yes / No**

I would like to donate goods from my exhibit to the Springwood Art Show raffle. **Yes / No**

***Funds raised through this event directly benefit the students of Springwood High School. We sincerely thank you for your participation in this important community event. Thank you for your support.***